

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**FEBRUARY 24**

**26**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 24, 2026 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jonathan Sams and Spencer Cropper

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Jon Paul Campbell, Jen Patterson, Brad Edrington, Brian Ruhl, Kenny Hickey, Rich Surace and Steve Arrasmith.

The meeting opened with Mr. Cropper leading the Pledge of Allegiance.

The minutes of the meeting held on February 9, 2026 were received by the Trustees prior to the meeting for review. Mrs. Childers noted there was a minor spelling correction. Mr. Sams moved for acceptance of the meeting minutes as corrected, seconded by Mr. Jones. All were in favor and the minutes were approved.

The minutes of the work session held on February 13, 2026 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Major Steve Arrasmith presented the board with the 2025 annual report from the Warren County Drug Task Force and thanked the board for their support. Major Arrasmith highlighted activity from the last year including criminal investigations, drug seizures and sources of local funding for the Task Force. The Task Force provides regional drug enforcement to all Warren County communities as well as the City of Wilmington. Major Arrasmith stated that we continue to be impacted by our proximity to 71 and 75 and because we are between Cincinnati and Dayton. Staff for the Task Force include 19 Federal, State and local law enforcement personnel. The Warren County Drug Task Force is governed by their Policy Board consisting of the Warren County Sheriff, Warren and Clinton County Prosecutors and many police departments in the jurisdictions they protect. Mr. Cropper thanked Major Arrasmith and his staff for all they do for Warren County.

Rich Surace from Energy Alliance attended the meeting to discuss renewal rates on the electric aggregation program. Mr. Surace stated that the current electric contract began in May 2025 and expires in May 2026. The current rate for Turtlecreek Township aggregation program is 8.98 cents per kWh. This rate only affects the supply portion of the bill and shows the supplier as Dynegy Energy. Mr. Surace noted that the last 2 electric bills were the highest ever. Energy Alliance is asking the Board to pass legislation now to authorize the plan as long as the pricing is below Duke's price for up to two years. Mr. Surace explained that all residents currently in the aggregation program or currently in the Duke default program will both be placed in the new aggregation program and will receive a letter stating this. However, they can opt-out when they receive the notice or at any time without a fee. If residents have previously signed with a 3<sup>rd</sup> party supplier, they will not be included in the new aggregation program. If residents have contacted Duke and asked to be placed on their do not switch our supplier list, they will not be included in the new aggregation program. Mr. Sams made a motion, seconded by Mr. Cropper to approve the renewal of the electric aggregation program with an electricity supplier recommended by Energy Alliances, Inc. provided that the accepted aggregation rate is below the current Duke Energy Ohio rates at the time of execution not to exceed 24 months. Additionally, Mrs. Boggs was authorized to sign the electric aggregation agreement. All present voiced a "YEA" vote and the motion was passed.

Department Reports:

**Fire/EMS:**

Jon Paul Campbell, Fire Chief, requested approval for Samuel Daugherty to attend Rope Tech Class at the Warren County Career Center. Tuition for the 40-hour course is \$750.00. Mr. Sams made a motion, seconded by Mr. Jones to approve the Rope Tech Class for Samuel Daugherty as stated above. All present voiced a "YEA" vote and the motion was passed.

Chief Campbell requested approval for Captain Matthew Helton to attend Fire Officer II class at Great Oaks at a cost of \$500.00. Mr. Sams made a motion, seconded by Mr. Jones to approve the Fire Officer II class for Captain Matthew Helton as stated above. All present voiced a "YEA" vote and the motion was passed.

Chief Campbell requested approval for Captain Matthew Helton to attend Fire Safety Inspector Class at Great Oaks at a cost of \$1,000.00. Captain Helton will be required to sign a contract with a commitment of 2 years of service upon completion of the program. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote

and the motion was passed with **Resolution 26-02-13**. (A copy of the resolution will be included in the minutes.)

Chief Campbell brought forth a discussion regarding the purchase of a 2026 Silverado 3500HD brush truck from McCluskey Chevrolet in the amount of \$59,247.00. The purchase was included in the 2026 budget. Mr. Jones made a motion, seconded by Mr. Sams to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-02-14**. (A copy of the resolution will be included in the minutes.)

Chief Campbell informed the Board that Medic 2-23 required new tires and requested that the Board approve to ratify the purchase at a cost of \$1,728.96 from BestOne. Mr. Sams made a motion, seconded by Mr. Jones to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-02-15**. (A copy of the resolution will be included in the minutes.)

Chief Campbell, informed the Board that he received the resignation of part time FFII/EMT Andrew Boudinout effective March 10, 2026. Mr. Sams made a motion, seconded by Mr. Jones to approve the resignation of Mr. Boudinout effective March 10, 2026. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-02-16**. (A copy of the resolution will be included in the minutes.)

#### **Road and Bridge:**

Kenny Hickey, Road and Maintenance Supervisor, informed the Board that Hollingsworth Road will be closed for 3 days 2-24-26 through 2-27-26 for soil borings if weather permits. There will be 5 holes drilled to 25 feet.

Mrs. Boggs informed the Board that we received many messages thanking Kenny and the crews for their snow plowing efforts during the big snow storm. Mr. Cropper added his thanks as well.

Mrs. Boggs informed the Board that Warren County Emergency Management Agency asked how much was spent on snow removal during Snow Storm Fern. Mrs. Boggs has since been informed that the County is applying to the state for disaster funds.

#### **Economic Development:**

Jennifer Patterson, Township Economic Development Director/ Assistant Township Administrator, brought forth a discussion regarding the township flag. Mrs. Patterson presented 7 options for the Board to review. The favorite option included a light grey background and a dark border at the top and bottom along with the Township logo. Mrs. Patterson will order one from National Flag for quality review.

Mrs. Patterson brought forth a discussion regarding the township website and a potential vendor change. Mrs. Patterson has been reviewing options along with Brad Edrington, Administrative Assistant. Mrs. Patterson presented a spreadsheet of 6 vendors and the pros and cons of each. Mrs. Patterson and Mr. Edrington recommended the Shumaker Technology Group and noted that they have a partnership with Ohio Township Association. Mr. Sams made a motion, seconded by Mr. Jones to approve moving forward with Shumaker Technology Group to be our website provider. All present voiced a "YEA" vote and the motion was passed.

Mrs. Patterson informed the Board that training with Bricker Graydon regarding HR will take place on March 5, 2026 with Fire leadership staff.

Mrs. Patterson presented the final version of the township's newsletter. March 3 will be the mailing date at a cost of approximately \$4,500.00 and is planned for quarterly issuance. The goal will be to move to a less costly electronic format. The newsletter will be posted on the Township website.

Mrs. Patterson gave an update to the Board regarding Economic Development in the Township.

Mrs. Patterson stated that the Wawa on the corner of 741 and 63 now has tanks on site. Wawa has a ground lease for the property for 30 years. Additionally, Mrs. Patterson said she was told that 2 of the 3 out lots have been leased.

Mrs. Patterson informed the Board that discussions about opening the Last Mile Drive are in progress and will hopefully occur soon.

Mrs. Patterson spoke about the redevelopment of the 123 JEDD properties, and that a couple of brokers are interested in the area.

Mrs. Patterson spoke about the North Warren County Transportation Study. Kurt Weber, Warren County Engineer, shared with Mrs. Patterson that OKI and Warren County TID have each pledged funding for the Study. The first step will be modeling between Cincinnati and Dayton. Five advisory committee meetings are to be scheduled over the next 2 years and will include multiple communities including Turtlecreek Township. Mr. Sams noted that the Trustees will need to take an active role in those meetings due to the importance of the study for future growth and planning for many years to come. Mr. Sams also informed the Board that any discussions regarding a future interchange at Greentree and 75 would require his recusal and the other Trustees would need to be aware and be prepared to step in and keep informed. Mrs. Patterson will keep the Board informed on future meeting plans.

Mrs. Patterson brought forth a discussion regarding the Sweet Life Farm PUD project for Mr. Hundemer at 6685 Nickel Road. Mrs. Patterson reviewed the original proposal versus the current proposal. The Board is still concerned with the setbacks, lighting and operating hours. Mrs. Boggs agreed that lighting, hours of operations, landscaping and sound are all areas that interest the neighbors. Mrs. Patterson will send a letter to Warren County Regional Planning regarding this information.

**Administration:**

Tammy Boggs, Township Administrator, brought forth a discussion regarding Atrium Medical Center Foundation's request for contributions towards the Care Flight helicopter they recently purchased. This request was tabled from an earlier meeting. Mrs. Boggs informed the Board that Warren County has committed to \$600,000.00. Mr. Cropper stated that he would like to wait to see what the City of Lebanon and other local governments do. The Board decided to revisit this in 2027.

Mrs. Boggs informed the board that it is time to finalize the appointments to Regional Planning for 2026-2027. This is for the quarterly and monthly meetings. Mrs. Boggs stated that Phil Garver no longer wants to participate. Mr. Sams suggested Graham Bale may be interested. Mrs. Boggs will reach out to Mr. Bale. Mr. Jones made a motion, seconded by Mr. Sams to appoint Mrs. Boggs, Mrs. Patterson and Mrs. Childers to Regional Planning for 2026-2027. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the Board that a line-item transfer is needed within the General Fund from 1000-930-930-0000 (Contingencies) to 1000-110-591-0000 (Contributions to Other Organizations) in the amount of \$12,500.00 for needed expenses. Mr. Sams made a motion, seconded by Mr. Jones to approve the line-item transfer as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-02-17**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested approval to participate in the Fireworks on the 4<sup>th</sup> of July with the City of Lebanon in the amount of \$12,500.00. Mr. Jones made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-02-18**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by the Township Administrator in the cumulative amount of \$3,696.28. The purchases are \$479.00 from The Home Depot, \$877.80 from Hilton, \$121.50 from Mailbox Project, \$147.48 from Firebirds, \$41.72 from Kroger, \$23.32 from Agave & Rye, \$16.40 from Levy, \$16.34 from Swensons, \$10.00 from Starbucks, \$30.76 from Parlay Sporting Club, \$32.10 from Streamlight, \$65.28 from Sams, \$357.31 from SRS Building, \$325.00 from Lebanon Area Chamber of Commerce, \$134.99 from Drury Hotels, \$9.99 from Crash Plan, \$87.04 from Sams Club, \$250.00 from OSU and \$670.25 from The Fire Alarm Supplier. Mr. Sams made a motion, seconded by Mr. Jones, to subsequently approve the expenditures in the cumulative amount of \$3,696.28. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-19**. (A copy of the Resolution will be included in the minutes.)

**General Reports:**

**IN:**

Email from Mr. Jablonski thanking the road crew for their proactive effort during the snow.

Email from Ms. Fyffe thanking the road crew for their great job clearing the streets during the snowstorm.

Email from Mr. Garver regarding the regional planning board.

Letter from Safe on Main thanking the township for the donation.

Email from Mr. Porowski thanking the road crew for the job they have done with the snowy roads.

Email to Alt Witzig in response to their email request.

Legal Notice from WC Commissioners regarding Public Hearing to consider amendments to the WC Comprehensive Plan and Future Land Use Map.

Resolution from WC Commissioners regarding public hearing to consider amendments to the WC Comprehensive Plan revising the future Land Use Map and including the updated gateway plan west.

Resolution from WC Commissioners approving the request of Royce Low – CTC OBO Tag Towers LLC to continue administrative hearing to consider tower in Turtlecreek Township.

Email from Mr. Dahlhoff regarding Last Mile Drive.

Warren County Prosecutor’s annual report.

**OUT:**

Email to Mr. Garver regarding the regional planning board.

Email from Alt Witzig concerning hazardous materials storage on a property in the township.

Letter to the City of Lebanon supporting their application to the WC Chamber Alliance State Capital Budget for Colonial Park East restrooms and concession.

Letter from Ohio State Fire Marshal regarding Fire Department Training Grant in the amount of \$750.00.

Letter to WC Regional Planning Commission regarding Longmeadow Estates Final Plat.

Letter to WC Regional Planning Commission regarding Union Village – Phase 2A Final Plat.

Email to Mr. Dahlhoff regarding Last Mile Drive.

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 37196 through 37229 (copy to follow) and Vouchers 184-2026 through 297-2026. (Listing to follow)

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/4/26	2/11/26	114-2026	STATE OF OHIO	1000-533-0000	\$2,620.03	35% OF LICENSING FEE DISTRIBUTION 4TH QTR 2026
					<b>\$2,620.03</b>	
2/3/26	2/12/26	116-2026	ENTERPRISE PRODUCTS	2192-803-0000	\$1,000.00	FIRE DONATION
					<b>\$1,000.00</b>	
2/13/26	2/18/26	130-2026	CINCINNATI BELL TELEPHONE INC	1000-303-0000	\$1,824.26	4TH QTR 2025 FRANCHISE FEE (DIRECT DEPOSIT)
					<b>\$1,824.26</b>	
2/13/26	2/18/26	131-2026	STATE OF OHIO	1000-539-0000	\$10,937.34	ADDITIONAL TAX ON PARI-MUTUAL WAGERING MIAMI VALLEY GAMING RACETRACK PERMIT 4-21-2025 THROUGH 12-31-25 (DIRECT DEPOSIT)
					<b>\$10,937.34</b>	
2/23/26	2/23/26	132-2026	C SCOTT	2041-302-0000	\$1,100.00	R SCOTT GRAVE OPEN/CLOSE SECTION 26 LOT 6
					<b>\$1,100.00</b>	
2/2/26	2/11/26	93-2026	MEDICAL MUTUAL	2191-299-0000	\$218.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/2/26	2/11/26	94-2026	UNITED BEHAVIORAL	2191-299-0000	\$274.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/2/26	2/11/26	95-2026	UHC COMMUNITY PL	2191-299-0000	\$345.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/2/26	2/11/26	96-2026	CGS	2191-299-0000	\$760.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/2/26	2/11/26	97-2026	ANTHEM BLUE	2191-299-0000	\$1,023.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/2/26	2/11/26	98-2026	AETNA	2191-299-0000	\$1,441.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/3/26	2/11/26	99-2026	AETNA	2191-299-0000	\$1,020.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/4/26	2/11/26	100-2026	HNB-ECHO	2191-299-0000	\$292.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/4/26	2/11/26	101-2026	UHC COMMUNITY PL	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/4/26	2/11/26	102-2026	ANTHEM BLUE	2191-299-0000	\$493.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/4/26	2/11/26	103-2026	CGS	2191-299-0000	\$497.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/5/26	2/11/26	104-2026	PNC-ECHO	2191-299-0000	\$385.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/5/26	2/11/26	105-2026	ANTHEM BLUE	2191-299-0000	\$1,296.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/6/26	2/11/26	106-2026	UNITED HEALTHCARE	2191-299-0000	\$407.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/6/26	2/11/26	107-2026	UNITED HEALTHCARE	2191-299-0000	\$649.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/9/26	2/11/26	108-2026	HNB-ECHO	2191-299-0000	\$411.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/9/26	2/11/26	109-2026	AETNA	2191-299-0000	\$471.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/9/26	2/11/26	110-2026	ANTHEM BLUE	2191-299-0000	\$859.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/9/26	2/11/26	111-2026	CGS	2191-299-0000	\$1,053.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/3/26	2/11/26	112-2026	STATE OF OHIO	2191-299-0000	\$7,640.50	LIFE SQUAD SERVICES WC4TH QTR 2025 (DIRECT DEPOSIT)
2/3/26	2/11/26	113-2026	STATE OF OHIO	2191-299-0000	\$9,945.00	LIFE SQUAD SERVICES LCI 4TH QTR 2025 (DIRECT DEPOSIT)
2/2/26	2/12/26	117-2026	DEVOTED HEALTH PLAN OF OHIO INC	2191-299-0000	\$214.28	LIFE SQUAD SERVICES
2/2/26	2/12/26	118-2026	TRICARE PAYMENT	2191-299-0000	\$113.48	LIFE SQUAD SERVICES
2/10/26	2/18/26	119-2026	UNITED HEALTHCARE	2191-299-0000	\$274.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/10/26	2/18/26	120-2026	EIC	2191-299-0000	\$491.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/10/26	2/18/26	121-2026	AARP SUPPLEMENTAL	2191-299-0000	\$570.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/10/26	2/18/26	122-2026	CGS	2191-299-0000	\$643.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/10/26	2/18/26	123-2026	MEDICAL MUTUAL	2191-299-0000	\$651.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/10/26	2/18/26	124-2026	AETNA	2191-299-0000	\$1,665.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/11/26	2/18/26	125-2026	OPTUM	2191-299-0000	\$226.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/26	2/18/26	126-2026	HNB-ECHO	2191-299-0000	\$235.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/26	2/18/26	127-2026	HNB-ECHO	2191-299-0000	\$294.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/26	2/18/26	128-2026	AETNA	2191-299-0000	\$850.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/26	2/18/26	129-2026	UNITED HEALTHCARE	2191-299-0000	\$873.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/26	2/23/26	133-2026	MEDICAL MUTUAL	2191-299-0000	\$222.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/26	2/23/26	134-2026	ANTHEM BLUE	2191-299-0000	\$2,122.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/17/26	2/23/26	135-2026	CGS	2191-299-0000	\$3,661.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/26	2/23/26	136-2026	ANTHEM BLUE	2191-299-0000	\$333.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/18/26	2/23/26	137-2026	ANTHEM BLUE	2191-299-0000	\$744.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/26	2/23/26	138-2026	ANTHEM BLUE	2191-299-0000	\$106.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/26	2/23/26	139-2026	AETNA	2191-299-0000	\$196.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/26	2/23/26	140-2026	AARP SUPPLEMENTAL	2191-299-0000	\$352.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/19/26	2/23/26	141-2026	AETNA	2191-299-0000	\$538.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/26	2/23/26	142-2026	HHP	2191-299-0000	\$325.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/26	2/23/26	143-2026	UNITED HEALTHCARE	2191-299-0000	\$891.88	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/26	2/23/26	144-2026	AETNA	2191-299-0000	\$464.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/26	2/23/26	145-2026	ANTHEM BLUE	2191-299-0000	\$1,277.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/26	2/23/26	146-2026	UNITED HEALTHCARE	2191-299-0000	\$542.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/26	2/23/26	147-2026	CGS	2191-299-0000	\$3,874.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/26	2/23/26	148-2026	EIC	2191-299-0000	\$406.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$52,976.77</b>	
2/9/26	2/12/26	115-2026	WARREN COUNTY AUDITOR, MATT NOLAN	1000-534-0000	\$22.67	CIGARETTE LICENSE DECEMBER 2025 (DIRECT DEPOSIT)
2/17/26	2/23/26	149-2026	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB 62 FEBRUARY 2026 (DIRECT DEPOSIT)
2/17/26	2/23/26	150-2026	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$9,910.81	LOCAL GOVT FEBRUARY 2026 (DIRECT DEPOSIT)
2/23/26	2/23/26	151-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,198.25	NEW \$5 PERMISSIVE AUTO JANUARY 2026 (DIRECT DEPOSIT)
2/23/26	2/23/26	152-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,204.50	MOTOR VEHICLE LICENSE TAX JANUARY 2026 (DIRECT DEPOSIT)
2/23/26	2/23/26	153-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,551.80	CENTS PER GALLON FEBRUARY 2026 (DIRECT DEPOSIT)
2/23/26	2/23/26	154-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,525.75	OLD \$5 PERMISSIVE AUTO TAX JANUARY 2026 (DIRECT DEPOSIT)
2/23/26	2/23/26	155-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$20,302.68	GAS EXCISE TAX FEBRUARY 2026 (DIRECT DEPOSIT)
					<b>\$47,681.31</b>	

**Other Business:**

None.

**Visitor Concerns:**

None.

**Trustee Reports:**

Mr. Jones asked Mrs. Boggs if there was any update regarding the Warren County Commissioners and the cell tower on Emmons Road. Mrs. Boggs stated that it has been tabled until the April 24<sup>th</sup> meeting of the Warren County Commissioners.

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss EMS/Fire compensation and Administration employment pursuant to ORC 121.22 (G) (1) at 10:05 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. Cropper "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. Cropper "YEA" the Board returned to regular session at 10:57 a.m.

Mrs. Boggs brought forth a discussion regarding increases of part time EMS/Fire employees that were recommended by the Fire Chiefs effective with the payroll begin date of March 7, 2026 as follows:

FFII/EMT on probation	\$19.00 per hour
FFII/Advanced on probation	\$21.00 per hour
FFII/ Paramedic on probation	\$24.00 per hour
FFII/EMT off probation	\$20.00 per hour
FFII/Advanced off probation	\$22.00 per hour
FFII/Paramedic off probation	\$25.00 per hour

The pay structure will apply to all new hires as well as current part-time employees. Mr. Jones made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present

voiced a "YEA" vote and the motion was passed with **Resolution 26-02-20**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested a resolution to increase the pay for the existing part-time EMS/Fire employees to the amounts approved by Resolution 26-02-20. The pay increase will apply to current part time employees that have completed their probationary period effective with the March 7, 2026 payroll as follows:

Chris Bartesko	\$20.00 per hour
Alex Beltran	\$25.00 per hour
Casey Brewer	\$20.00 per hour
John Will Cissell	\$19.00 per hour
Scott Davis	\$20.00 per hour
Jonathan Neanover	\$24.00 per hour
Noah Zimmer	\$25.00 per hour

Mr. Jones made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-02-21**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested approval to enter into a contract with Shumaker Technology Group for website design at a cost of \$3,495.00. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-02-22**. (A copy of the resolution will be included in the minutes.)

There being no further business, Mr. Jones made a motion, seconded by Mr. Sams, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for March 9, 2026 at 7:00 p.m.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 26-02-13  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING MATTHEW HELTON TO ATTEND FIRE SAFETY INSPECTOR CLASS AND SIGN A CONTRACT THAT TURTLECREEK TOWNSHIP WILL PAY FOR THE SCHOOLING WITH A TWO (2)-YEAR COMMITMENT UPON COMPLETION OF THE PROGRAM AS DESCRIBED BY THE CONTRACT**

**WHEREAS**, Matthew Helton wishes to attend Fire Safety Inspector class at the Great Oaks; and

**WHEREAS**, the Fire Chief of Turtlecreek Township Fire Department has recommended that Matthew Helton attend Fire Safety Inspector class; and

**WHEREAS**, the cost of the program will be \$1,000.00, and Matthew Helton will be required to sign a contract with a commitment of two (2) years of service upon completion of the program for the township covering the cost of the school; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves Matthew Helton to attend Fire Safety Inspector Class at Great Oaks, and the township will cover the cost of the schooling. The source of the funds will be the Fire Fund (2192-220-590-0006 Fire Training).

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. Upon call of the roll, the following vote resulted.

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 24<sup>th</sup> day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-14  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE A 2026 SILVERADO 3500HD TRUCK**

**WHEREAS**, the Fire department has a need to replace a brush truck with a 2026 Silverado 3500HD truck; and

**WHEREAS**, the vehicle will be purchased from McCluskey Chevrolet at the cost of \$59,247.00; and

**WHEREAS**, the source of the funds for the 2026 Silverado 3500HD truck will be the Fire Fund 2192 (2192-760-740-0000 Machinery, Equipment and Furniture) in the amount of \$59,247.00.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the 2026 Silverado 3500 HD.

Mr. Jones moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 24<sup>th</sup> day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-15  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO RATIFY THE PURCHASE OF TIRES FOR MEDIC 2-23**

**WHEREAS**, the Fire department had a need to replace the tires on Medic 2-23 due to safety; and

**WHEREAS**, the cost of the replacement tires from BestOne was \$1,728.96; and

**WHEREAS**, the source of the funds for the tires was the EMS Fund 2191 (2191-230-323-0041 Repairs and Maintenance – Tires).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the ratification of the purchase of tires from BestOne in the amount of \$1,728.96.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 24<sup>th</sup> day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-16  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESIGNATION FOR ANDREW BOUDINOUT,  
PART-TIME FFII/EMT EFFECTIVE MARCH 10, 2026**

**WHEREAS**, the Fire Chief was notified that Andrew Boudinout tendered his resignation as a part-time FFII/EMT with Turtlecreek Township Fire Department; and

**WHEREAS**, the effective date of the resignation will be end of shift on March 10, 2026; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Andrew Boudinout, effective, March 10, 2026.

Mr. Sams moved for adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 24<sup>th</sup> day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-17  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION FOR LINE-ITEM TRANSFER  
WITHIN THE GENERAL FUND (1000)**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for a line-item transfer within the General Fund (1000) for need expenses; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio request \$12,500.00 be transferred from 1000-930-930-0000 (Contingencies) to 1000-110-591-0000 (Contributions to Other Organizations) and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the line-item transfer in the General Fund in the amount of \$12,500.00

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 24<sup>th</sup> day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-18  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING FUNDING FOR THE  
JOINT FIREWORKS DISPLAY WITH THE CITY OF LEBANON**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have agreed to co-sponsor the annual July 4<sup>th</sup> firework display with the City of Lebanon; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio approves the co-sponsoring fee of \$12,500.00; and

**WHEREAS**, the source of the funds will be the General Fund 1000 (1000-110-591-0000 – Contributions to Other Organizations).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approves the amount of \$12,500.00 to the City of Lebanon to co-sponsor the July 4<sup>th</sup> fireworks display.

Mr. Jones moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 24<sup>th</sup> day of February, 2026.

THE BOARD OF TURLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**TURLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 26-02-19

Date of Resolution: February 24, 2026

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING FIVE THOUSAND DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 25-11-05, dated November 10, 2025, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Five Thousand Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Five Thousand Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 24<sup>th</sup> day of February, 2026.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 26-02-20  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY INCREASE,  
FOR PART-TIME EMS/FIRE EMPLOYEES**

**WHEREAS**, the Fire Chief has recommended a pay structure change for part-time employees; and

**WHEREAS**, this Fire Chief recommends that part-time employees receive the following pay structure effective with the payroll begin date of March 7, 2026; and

FFII/EMT on probation	\$19.00 per hour
FFII/Advanced on probation	\$21.00 per hour
FFII/ Paramedic on probation	\$24.00 per hour
FFII/EMT off probation	\$20.00 per hour
FFII/Advanced off probation	\$22.00 per hour
FFII/Paramedic off probation	\$25.00 per hour

**WHEREAS**, this pay structure change will apply to all new hires as well as current part-time employees; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approve the pay structure change for EMS/Fire part-time employees with the payroll begin date of March 7, 2026.

Mr. Jones moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Resolution adopted this 24<sup>th</sup> day of February, 2026.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-21  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY INCREASE,  
FOR PART-TIME EMS/FIRE EMPLOYEES THAT HAVE  
COMPLETED THEIR PROBATIONARY PERIOD**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have approved an increase in pay for EMS/Fire part-time employees in Resolution 26-02-20; and

**WHEREAS**, this pay increase will apply to current part-time employees that have completed their probationary period; and

**WHEREAS**, the following employees will receive a pay increase in the amount listed below effective with the March 7, 2026 payroll; and

Chris Bartesko	\$20.00 per hour
Alex Beltran	\$25.00 per hour
Casey Brewer	\$20.00 per hour
John Will Cissell	\$19.00 per hour
Scott Davis	\$20.00 per hour
Jonathan Neanover	\$24.00 per hour
Noah Zimmer	\$25.00 per hour

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approve the listed pay increase effective March 7, 2026.

Mr. Jones moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Resolution adopted this 24<sup>th</sup> day of February, 2026.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-22  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO ENTER INTO A CONTRACT  
WITH SHUMAKER TECHNOLOGY GROUP FOR WEBSITE DESIGN**

**WHEREAS**, the Township has a need to update the township's website; and

**WHEREAS**, Shumaker Technology Group will be the provider for the updates to the website and the cost will be \$3,495.00; and

**WHEREAS**, the source of the funds for the website will be the General Fund 1000 (1000-110-319-0000 Other – Professional and Technical Services).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the website update with Shumaker Technology Group in the amount of \$3,495.00.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 24<sup>th</sup> day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

End of Minutes.